

GENERAL ORDER



Title
**Arrest of Escapees From the D.C.
Department of Corrections**

Topic/Number
GO-PCA-501.08

Effective Date Distribution
August 15, 2005 B

Replaces:
**General Order 501.8 (Arrest of Escapees
From the D.C. Department of Corrections)**

DISTRICT OF COLUMBIA

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I. BACKGROUND

Persons committed to the custody of the D.C. Department of Corrections (DOC) by the courts, and who escape from correctional facilities such as the D.C. Jail, Community Correction Centers, Halfway Houses, or from escorted or unescorted (furloughs) visits to the District of Columbia, are considered escapees and shall be booked and processed for violation of escape statutes.

II. POLICY

The policy of the Metropolitan Police Department (MPD) is to assist the D.C. Department of Corrections Warrant Squad in apprehending escapees from facilities of the D.C. Department of Corrections.

III. DEFINITIONS

1. Washington Area Law Enforcement System (WALES) – The MPD regional police information system that verifies outstanding warrants issued in D.C., and provides access to the NCIC. It also provides information such as PDID numbers, aliases, and other identifying information.
2. Automated Evidence Generating Inventory System (AEGIS) – An automated property and evidence inventory control system used by MPD to ensure the integrity of all items of property coming into custody of the Department. The system offers property tracking and accountability through the utilization of barcode technology.

IV. REGULATIONS

Escapees arrested by members of this Department shall not be turned over to DOC officers without having first been booked and processed by this Department, and only after having been arraigned.

V. PROCEDURAL GUIDELINES

- A. The fact that an arrest warrant may have not yet been received on an escapee from a DOC facility shall not preclude MPD members from making an arrest (as defined in D.C. Official Code § 22-2601) after proper verification that there is a lookout. The arrest shall be handled as prescribed in General Order 702.1 (Arrest and Bench Warrants). (CALEA 1.2.5)
- B. Application for an Arrest Warrant
1. Within twenty-four (24) hours of a person's escape from a correctional facility, or from the custody of a correctional officer, an officer from the DOC Warrant Squad will make application for an arrest warrant with the United States Attorney's Office (USAO).
 2. The Teletype Section, Applications Support Division, will be notified by fax and telephone (see Attachment A, Telephone Directory) with the lookout information for the escapee.
 3. After obtaining an arrest warrant, a DOC corrections officer will deliver the warrant, and a copy of a face sheet, to the D.C. Superior Court Warrant Office. The face sheet gives a description and background information on the escapee, and is transmitted by the Court to the MPD Records Branch, Police Business Services Division. (CALEA 82.3.8 a)
- C. The Teletype Section shall:
1. Receive escapee lookout information from DOC by fax and telephone.
 2. Immediately enter escapee lookout information into WALES as prescribed in General Order 302.6 (The Washington Area Law Enforcement System [WALES]).
 3. Upon being notified by DOC or MPD that an escapee has been arrested, remove escapee lookout information from WALES.
- D. The Records Branch shall:
1. Receive arrest warrants from the D.C. Superior Court Warrant Office for person(s) charged with escaping from a DOC facility.
 2. Process the arrest warrants in accordance with General Order 702.1 (Arrest and Bench Warrants).
 3. Forward to the organizational element assigned to serve the warrant the PD Form 26 (Record of Warrant on File in Identification and Records Division Requiring Service), a copy of the warrant application form, and a face sheet that gives a description and background information on the escapee.

- E. The organizational element shall receive the PD Form 26 for service.
1. When the warrant is served, the PD Form 26 is attached to the face sheet, and returned to the Records Branch for disposition.
 2. The station clerk who processes the arrest shall enter into WALES that the warrant was served.
- F. MPD Members who arrest DOC escapees shall:
1. Serve escapee arrest warrants in uniform.

Note: In the event that plainclothes members serve a warrant, uniform personnel shall assist them as prescribed in General Order 308.13 (Casual Clothes Units).
 2. Prepare all required reports (i.e., PD Forms 163 [Prosecution Report], 251 [Event Report], and 252 [Supplemental Report]), and process the escapee in accordance with General Order 702.1 (Arrest and Bench Warrants).
 3. Notify the Teletype Section.
 4. Notify DOC Community Corrections according to the following schedule:
 - a. By telephone Monday through Friday between the hours of 0730-2400;
 - b. By pager Monday through Sunday between the hours of 0001-0729;

Note: Telephone and pager information for DOC is listed in Attachment A, "Telephone Directory."
 - c. Document in the narrative portion of the PD Form 251 the names of all persons notified in the Teletype Section, and at DOC Community Corrections.
 5. Appear in court on all other charges that result from the arrest.
- G. Escapees Arrested by DOC Warrant Squad Officers
1. The DOC Warrant Squad has full arrest powers when arresting an escapee.
 2. Escapees apprehended by DOC Warrant Squad officers shall be taken to the nearest district station to be booked and processed. The DOC Warrant Squad officer shall be listed as the arresting officer, and is

responsible for preparing the necessary reports (i.e., PD Forms 163, 251, 252 and 81), and appearing in court. (CALEA 82.3.8 e)

3. DOC Warrant Squad officers who recover contraband from an escapee are responsible for processing and submitting the contraband at the organizational element in which the escapee is booked.
4. Contraband shall be transmitted to the Property Clerk, as prescribed by General Order 601.1 (Recording, Handling, and Disposition of Property Coming into the Custody of the Department). (CALEA 84.1.1 a)
5. In cases involving contraband, the DOC Warrant Squad officer shall present the facts concerning the contraband to the USAO for a determination as to whether additional charges will be placed against the escapee.
6. The DOC Warrant Squad officer shall be responsible for notifying the Property Clerk regarding disposition of the case in court, and for obtaining the appropriate property release from the USAO so that the required updates may be made in AEGIS.

VI. CROSS REFERENCES

A. General Orders

1. General Order 702.1 (Arrest and Bench Warrants)
2. General Order 601.1 (Recording, Handling, and Disposition of Property Coming into the Custody of the Department)
3. General Order 302.6 (The Washington Area Law Enforcement System [WALES])
4. General Order 308.13 (Casual Clothes Units)

B. D.C. Official Code § 22-2601 (Escape from Institution or Officer)

VII. ATTACHMENTS

Telephone Directory

//SIGNED//
Charles H. Ramsey
Chief of Police

**Arrest of Escapees From the D.C. Department of Corrections
(GO-PCA-501.08)**

TELEPHONE DIRECTORY

MPD Teletype Section

Telephone..... (202) 727-4225
FAX.....(202) 727-4032

DOC, Community Corrections

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Pager.....(202) 668-0774