

EXECUTIVE ORDER



Subject:	District Officer of the Month Recognition
Number	18-008
Effective Date	July 3, 2018
Related To:	GO-SPT-301.01 (Vehicle Operation and Maintenance) GO-ADM-201.05 (Awards Policy)

DISTRICT OF COLUMBIA

I. PURPOSE

Recruiting and retaining top quality police officers is a critical priority for the Department. The Department recognizes that our officers provide high quality police service to the residents and visitors of the District of Columbia. The purpose of this executive order is to recognize and reward MPD sworn employees who demonstrate exceptional performance through their duties and assignment in patrol.

II. DEFINITIONS

When used in this directive, the following terms shall have the meanings designated:

1. District Officer of the Month – a sworn member at the rank of officer, who is recognized by their district commander due to exceptional performance.
2. Sustained – any final agency action resulting in a suspension, including suspension day(s) held in abeyance, any annual leave forfeited in lieu of suspension, and suspension days agreed to during a Commander's Resolution Conference.

III. PROCEDURES

- A. District commanders shall designate a vehicle within their fleet as the "District Officer of the Month" cruiser. The vehicle shall be numbered 1901 through 1907, with the last number corresponding to the district of assignment.
- B. By the 15th of each month, district commanders shall select a District Officer of the Month who meets the following criteria:
 1. The member must be a certified, non-probationary police officer.
 2. The member must not have any sustained adverse actions resulting in more than five days of suspension within three years of selection. Adverse action resulting in suspension of five days or less may be approved at the commander's discretion on a case by case basis.

3. The member must possess a good sick leave record, evident by having the Optional Sick Leave privileges in effect at the time of application and no history of sick leave abuse.
4. The member must have received a "Meets Expectations" or better on their latest Performance Management System evaluation.
5. The member may not have received recognition as District Officer of the Month within the past twelve months.
6. Selected members shall receive access to the District's Officer of the Month cruiser and the designated District Officer of the Month reserved parking space. The District Officer of the Month cruiser shall be assigned to the member selected from the first through the final day of their month of recognition.

III. ROLES AND RESPONSIBILITIES

- A. The Executive Director, Professional Development Bureau, shall:
 1. Ensure the proper administration of the District Officer of the Month Program in coordination with the Patrol Chiefs from Patrol Services North and South.
 2. Forward a list of all officers recognized as District Officer of the Month to the Director, Office of Communications.
- B. The Director, Office of Communications, shall ensure each selected District Officer of the Month is recognized via social media through a monthly recruiting campaign.
- C. The Director, Fleet Services Branch, shall ensure designated vehicles are marked with "District Officer of the Month" and numbered 1901 through 1907, with the final number corresponding to the district of assignment.
- D. District commanders shall:
 1. Ensure selection of a District Officer of the Month and provide notification of selection to the Executive Director, Professional Development Bureau, upon selection.
 2. Designate a vehicle from within their fleet to serve as the District Officer of the Month cruiser.



Peter Newsham
Chief of Police