

# EXECUTIVE ORDER



Subject: <b>Fire Code Violations</b>
Number <b>19-005</b>
Effective Date <b>September 3, 2019</b>
Related To: GO-OPS-308.11 (Handling Fire/EMS Incidents)

## DISTRICT OF COLUMBIA

The Metropolitan Police Department (MPD) is currently working with the District of Columbia Fire and Emergency Medical Services (DCFEMS) Department and the Department of Consumer and Regulatory Affairs (DCRA) on a new protocol for reporting and responding to potential fire code violations. In the interim, members shall adhere to the following new procedures.

**Effective immediately**, when a member observes what appears to be a serious fire code violation (i.e., conditions that appear to present a serious hazard or possible life-safety threat), he or she shall notify a supervisor who shall respond to the scene.

- A. The on-scene supervisor shall notify the DCFEMS Fire Liaison Officer (FLO) through the Office of Unified Communications (OUC) of the location and potential life-safety threat.
- B. The member shall send an email to [dcra@dc.gov](mailto:dcra@dc.gov), copying [mpdcic@dc.gov](mailto:mpdcic@dc.gov), prior to the end of his or her shift that includes the location's address, an explanation of the alleged violation, and the associated CCN.
- C. In all cases, the member shall complete the appropriate field report and document notifications made in the internal narrative.

Peter Newsam  
Chief of Police

PN:KDO:MOC