

# EXECUTIVE ORDER



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| Subject:  |
| <b>Disciplinary Procedure Updates</b>                 |
| Number  |
| <b>20-003</b>   |
| Effective Date  |
| <b>January 10, 2020</b>                               |
| Related To:   |
| GO-PER-120.21 (Disciplinary Procedures and Processes) |

## DISTRICT OF COLUMBIA

The purpose of this executive order is to announce changes to GO-PER-120.21 (Disciplinary Procedures and Processes) and to the disciplinary provisions for specific violations. To the extent that provisions in this executive order conflict with existing directives, the provisions set forth in this executive order shall prevail. Nothing in this directive shall preclude referral for training, as appropriate.

For the below conduct, there will be no discipline for a first occurrence, provided there are no aggravating circumstances or negative consequences to the public or operations of the Department.

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| 1. BWC - Failure to have a Two Minute Buffer  |
| 2. BWC - Unintentional Failure to Activate (i.e., Genuine Belief that BWC was Activated)                                    |
| 3. Failure to Check E-mail  |
| 4. Failure to Complete Administrative Report or Administrative Assignment.  |
| 5. Failure to Schedule Biennial Physical  |
| 6. Failure to Update Address  |
| 7. Late Correspondence of Less than Two Weeks   |
| 8. Failure to Monitor Radio   |
| 9. Negligent Loss of ID Card (reported within 24 hours) TECC Kit, or Cap Plate  |
| 10. No Show (e.g., Bureau of Traffic Adjudication (BTA), Clinic, Court, Office of Police Complaints (OPC), Overtime Detail) |
| 11. Outside Employment Paperwork Violation (e.g., Failure to Submit Quarterly Report)                                       |
| 12. Incidental Profanity with no Complainant  |
| 13. Uniform and Equipment Violations  |
| 14. Work Hour Limitation Violation  |

Peter Newsham  
Chief of Police

PN:KDO:MOC:JC