

EXECUTIVE ORDER



DISTRICT OF COLUMBIA

Subject: 2021 59th Inaugural Badge Sets and Belt Buckles
Number EO-20-046
Effective Date August 19, 2020
Expiration Date March 30, 2021
Related to: GO-PER-110.11 (Uniform, Equipment, and Appearance Standards)

I. PURPOSE

To commemorate Inauguration Day 2021, the chief of police has authorized the production and sale of a presidential inaugural badge set consisting of a badge, badge pin, and challenge coin, and an inaugural belt buckle. The proceeds of the sales will go to the Crime Solvers Program of Washington, DC.

Sworn and civilian members of the Metropolitan Police Department (MPD) will have the opportunity to purchase an inaugural badge set and belt buckle. Although the badge carries neither rank designation nor badge number on the front, it will be recognized as having the same authority as a sworn member's regular badge during the optional wearing period. This badge is the only official department inaugural badge.

II. PROCEDURES

A. General

1. The chief of police has designated the director of the Office of Communications as the inaugural badge coordinator.
2. The Executive Office of the Chief of Police, each bureau, and each police district shall designate a member, the rank of lieutenant or above, as the inaugural badge liaison official for purposes of tracking and distributing badge sets and belt buckles. The name of the designated liaison official shall be forwarded to the inaugural badge coordinator at dustin.sternbeck@dc.gov by August 26, 2020.

B. Ordering

1. Sworn and civilian members may purchase up to five inaugural badge sets for \$75.00 each. Members may also purchase inaugural belt buckles in gold or silver for \$25.00 or two-toned for \$30.00.

2. Inaugural badge sets and belt buckles may be ordered directly through Collinson Enterprises at:
https://www.collinson.biz/badges_for_sale/DCMPD2021.html.

3. Orders must be submitted no later than September 18, 2020.

C. Distribution and Optional Wearing Period

1. The Inaugural Badge Coordinator shall contact each liaison official in December when orders are ready for distribution.
2. Prior to January 1, 2021, inaugural badge liaison officials shall distribute **one** inaugural badge set and all belt buckles to sworn members who submitted orders.
3. Sworn members in full-duty status may wear the inaugural badge during the optional wearing period of January 1, 2021, through January 31, 2021.
4. Sworn members shall continue to use their current badge number for identification purposes during the optional wearing period, not the control number engraved on the back of the inaugural badge.
5. Sworn members shall ensure their inaugural badge remains in their possession until after January 31, 2021.
6. If an inaugural badge is lost, stolen, or damaged during the optional wearing period, it will not be replaced. Members shall notify their inaugural badge liaison official and complete a "Lost Property" report in the Records Management System (RMS) noting the date and time the inaugural badge official was notified. The inaugural badge official shall ensure the report is forwarded to the inaugural badge coordinator at dustin.sternbeck@dc.gov.

NOTE: A PD Form 43 (Report of Damage to or Loss of Uniform or Equipment) is not required.

7. Inaugural badge liaison officials shall distribute remaining badge sets and belt buckles to civilian members and any additional badge sets purchased by sworn members **no earlier than February 1, 2021**.

D. Tracking and Documentation Requirements

1. The inaugural badge coordinator shall provide inaugural badge liaison officials with a copy of their bureau or element's final list of orders and a badge order Excel spreadsheet after the deadline for ordering has passed.
2. Inaugural badge liaison officials shall:
 - a. When notified by the inaugural badge coordinator, respond to sign for and pick-up their element's orders and ensure they are securely

stored until they are distributed.

- b. Confirm sworn members are in a full-duty status in the Personnel Resource Tracking System (PRT) prior to issuing the **one** badge set for wear during the optional wearing period.
 - c. Document the issuance of badges to sworn and civilian members by entering the badge control number on the badge order Excel spreadsheet, and by completing a PD Form 84 (Property Receipt) including the corresponding badge control numbers. The recipient shall sign the PD Form 84 and be provided with the number three copy. The inaugural badge liaison official shall retain the original "top" copy and the number two copy of the PD Form 84.
 - d. After all badges and belt buckles have been distributed, submit a final close-out report to the inaugural badge coordinator consisting of the badge order Excel spreadsheet, the original "top" copies of the PD Forms 84, and an after-action report for the badge delivery and order process.
3. Commanding officials shall maintain a file of members' inaugural badge control numbers for a period of three years.

E. Special Circumstances

1. Reserve Corps Members

- a. Reserve Corps members may purchase inaugural badge sets and wear the badge as part of their official uniform during the optional wearing period. Reserve Corps members shall list their bureau as the Professional Development Bureau regardless of their assigned duty station.
- b. The Director of the Office of Strategic Engagement shall be guided by the procedures contained in this order and process orders for the inaugural badge for all Reserve Corps members.

2. Revoked Members

- a. Sworn members whose police powers have been revoked prior to the issuance of the inaugural badge **shall not** be issued a badge until their police powers have been restored or until after January 31, 2021.
- b. Sworn members whose police powers are revoked after having received the inaugural badge **shall not** use the badge to represent or identify themselves as members of the MPD.
- c. Supervisors who revoke a member who has been issued an inaugural badge before February 1, 2021, shall instruct the

member that he or she is prohibited from using the badge to represent or identify himself or herself as a member of the MPD during the period that his or her powers are revoked. The supervisor shall record on the PD Form 77 (Revocation of Police Powers and Notice of Duty and Pay Status) the time and date the revoked member was instructed of the prohibition, (for example: "Prohibited use of the inaugural badge instructions given on January 10, 2020, at 1735 hours.")

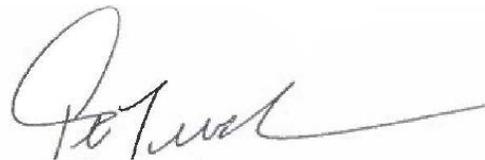
- d. Supervisors shall ensure that sworn members whose police powers have been revoked do not wear the inaugural badge.

3. Separated or Retired Sworn Members

- a. Members who separate or retire from the department prior to the inaugural badge being issued will receive their badge after January 31, 2021. The badge will be held by the member's element until that time.
- b. Members who separate or retire after receiving the badge are advised that the use of the badge to represent or identify the bearer as an active member of the MPD during the optional wearing period may result in criminal penalties for a violation of DC Official Code.
- c. Retired sworn members may purchase badge sets and belt buckles through the Association of Retired Police Officers (DC) website <https://aorp.org>.

III. ATTACHMENT

Attachment A: 2021 59th Presidential Inauguration Badge Set and Belt Buckle



Peter Newsham
Chief of Police

PN:KDO:MOC:KDB

D.C. METROPOLITAN POLICE DEPARTMENT SPECIAL PURPOSE BADGE AND BELT BUCKLE 59TH PRESIDENTIAL INAUGURATION 2021

In MPD tradition, a special purpose badge will be commissioned for wear in commemoration of the Inauguration of the President of the United States. The badge is unique to previous Inaugural badges and exclusively designed for MPD. Badges are the shape and size of the MPD duty issue shield.

Featured on the badge is the United States Capitol beautifully raised in 3D detail and the U.S. Seal along with red, white and blue U.S. flags. Atop the badge is perched a highly detailed 3D U.S. Eagle with red, white and blue bunting on his chest.

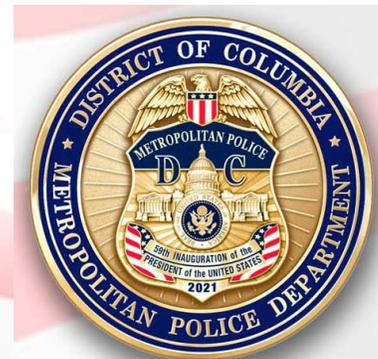
Badges are presented in a deluxe presentation box along with a mini badge lapel pin and a 1-3/4" diameter coin designed especially for the occasion of the 59th Inauguration. Boxes are decorated with gold foil on the inside satin liner and outer carton lid with the United States seal along with an inscription describing the occasion.

Members sworn and retired may purchase up to five badge sets. Sets are \$75 each and will be distributed at headquarters prior to Election Day.

Special DCMPD Inaugural Belt Buckles are also available – in gold or silver for \$25 each or two-toned for \$30 each. Actual measurement is 3" x 2". Proceeds from all orders benefit Crime Solvers of DC.

Place your order for the MPD Inaugural badge sets and belt buckles on the following proprietary link. This link is for members only so you will need to copy and paste into your browser to access the order page. **Order yours today at**

http://www.collinson.biz/badges_for_sale/DCMPD2021.html



Shown at
1-3/4"



Sample
Deluxe
Presentation
Box
Your Badge, Lapel Pin
and Coin mount here

Designs are copyrighted and reproduction in any way is strictly prohibited.

Proceeds
Benefit
Crime
Solvers
of DC



Actual
size
2" x 3"

Special MPD
Inaugural Belt
Buckles –
available in
gold, silver
or two-toned

