

GENERAL ORDER



Title		
Patrol Officer First Class		
Topic	Series	Number
PER	201	25
Effective Date		
November 9, 2023		
Related to:		
GO-PER-110.11 (Uniform, Equipment, and Appearance Standards)		

DISTRICT OF COLUMBIA

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I. PURPOSE

The position of patrol officer first class was established to recognize Metropolitan Police Department (MPD) patrol officers' overall developments and performance. The purpose of this general order is to describe the patrol officer first class designation and provide eligibility and application requirements.

II. PROCEDURES

A. Eligibility

1. Each patrol officer who meets the necessary requirements shall be selected for patrol officer first class. Selected members shall receive a single stripe for their uniforms. The stripe shall match the color and design of the sergeant's patch and be worn in the same position.
2. There shall be no additional responsibilities or monetary compensations added to the position.
3. Patrol officers first class shall be given preference, after master patrol officers, in the field testing of new technologies and in the selection of patrol-related training. Patrol officers first class residing in the District of Columbia shall also be given secondary consideration for participation in the motor vehicle take home program.
4. In order to be eligible to apply for patrol officer first class, members shall:
 - a. Have a total of three years continuous MPD service with two years of continuous service as a full duty uniformed officer with one of the patrol districts or the Special Operations Division (SOD). The two years of continuous service need not be immediately prior to the date of consideration, however, when being considered for selection, the officer shall be currently performing duties in one of the aforementioned assignments.

- b. Not have more than one preventable traffic crash within the preceding year.
- c. Have their optional sick leave and expected tardiness privileges in effect.
- d. Have received a “successful performer” on their latest performance evaluation.
- e. Not have had any sustained adverse actions within one year prior to the date of consideration. The term “sustained” means any final agency action resulting in a suspension, including suspension days held in abeyance, any annual leave forfeited in lieu of suspension, and suspension days agreed to during a commander’s resolution conference.

B. Selection Process

- 1. Eligible members shall submit an application in response to the annual announcement issued by the Human Resource Management Division (HRMD). The announcement shall contain all eligibility requirements and members shall ensure that they submit an application prior to the deadline.
- 2. The HRMD commanding official shall ensure that each applicant’s eligibility is reviewed and that all members are notified of the results of their application.
- 3. The Equipment and Supplies Branch (ESB) commanding official shall ensure that ESB maintains an adequate supply of patches.
- 4. Applicants who believe that their application was denied in error shall submit a memorandum requesting review and reconsideration, through channels, to their commanding official. Commanding officials shall work with HRMD to process re-applications and notify applicants. This decision will be final.

C. Oversight and Continued Participation

- 1. Commanding officials shall ensure that all patrol officers first class are tracked for continued participation.
- 2. Patrol officers first class with sustained investigations for failure to maintain eligibility criteria and/or for serious misconduct investigated by the Internal Affairs Division (IAD) pursuant to [GO-PER-120.20 \(Administrative Investigations\)](#) shall, as part of any disciplinary action, be proposed for removal.
- 3. Commanding officials shall notify HRMD in the event that a member is no longer eligible. This includes members who are reassigned outside of patrol or SOD.

A handwritten signature in black ink, appearing to read "Pamela A. Smith". The signature is written in a cursive, flowing style with a large initial 'P'.

Pamela A. Smith
Chief of Police