
 GENERAL ORDER 	SERIES	NUMBER	EFFECTIVE DATE
	301	10	October 27, 1980
SUBJECT Motorscooters	DISTRIBUTION		
	A ORIGINATING UNIT PDD		

The purpose of this order is to establish the policy and procedures for members relating to the operation of departmental motorscooters. This order consists of the following parts:

PART I Responsibilities and Procedures for Members of the Department

- A. Definitions.
- B. General Duties and Responsibilities of Operators.
- C. Training.
- D. Operational Requirements and Prohibitions

PART II Responsibilities and Procedures for Supervisory and Command Personnel

- A. Officials.
- B. Commanding Officers.

PART I

A. Definitions.

For the purpose of this order the following definitions shall apply:

1. "Motorcycle" is any motorcycle or motor driven cycle, as defined in the D.C. Highways and Traffic Regulations, which is the property of the Metropolitan Police Department and is not equipped as an authorized emergency vehicle.
2. "Operator" is any member of the department, regardless of rank, assigned to operate a departmental motorscooter.

B. General Duties and Responsibilities of Operators.

Operators are considered to be foot patrol officers with a means of increased mobility. As such, they shall:

1. Perform the duties of a foot patrol officer on similar assignment, and be guided, to the extent possible, by the provisions of General Order 201.26 (Duties, Responsibilities, and Conduct of Members of the Department).
2. Spend at least 50% of their tour of duty on foot patrol if assigned to the Patrol Districts.
3. Adhere to the provisions of General Order 301.1 (Vehicle Operation and Maintenance), where applicable.

4. Be assigned only to motorscooter duty and not utilized in other capacities such as relief clerk, scout car relief, etc., unless absolutely necessary.

5. Periodically dismount and patrol on foot, unless directed otherwise by an official.

C. Training.

The following considerations shall be satisfied prior to the selection of personal for motorscooter operator training:

1. The member has volunteered.

2. Medical records have been reviewed for any past history of injuries which may be aggravated by motorscooter duty, especially back or knee injuries.

3. Sick leave records have been reviewed for any past history of back and knee ailments.

4. Departmental and State or District of Columbia vehicular accidents records have been reviewed with particular attention to information on the operation of two-wheeled vehicles.

D. Operational Requirements and Prohibitions.

1. Members shall not operate motorscooters unless they:

a. Volunteer to be assigned to the position of motorscooter operator.

b. Have been motorscooter trained and certified by the Vehicle Skills Section, Training Division.

c. Possess valid license issued by the jurisdiction in which they reside to operate a motorscooter or motorcycle.

2. Motorscooter Maintenance

a. Each member shall be assigned to a specific motorscooter that he/ she shall operate on a permanent basis during his/her shift.

(Example: Motorscooter operators Officer John Jones from A section, Officer Mary Jones from B Section, and Officer James Green from C Section will each be assigned to Motorscooter 8D-11 which will be operated on a permanent basis on their respective shifts).

b. Prior to operating a motorscooter, the operator shall:

- (1) Conduct a through inspection of the vehicle to ensure that all necessary equipment and lights are present and functioning.
- (2) Immediately report any damage or malfunctioning equipment to an official and record the information on PD Form 775 (Daily Vehicle Inspection and Activity Report), Section B, and comply with the provisions of General Order 301.1 (Vehicle Operation and Maintenance), and General Order 201.7 (Review Boards).
- (3) Not operate a malfunctioning or damaged motorscooter without supervisory approval.

c. When operating motorscooters, members shall:

- (1) Comply with the applicable provisions of the D.C. Highways and Traffic Regulations, as far as is consistent with the performance of police duties and the apprehension of law violators.
- (2) Wear the department issued motorscooter helmet with the chin strap securely fastened.
- (3) Wear the department issued visibility jacket.
- (4) Keep both hands on the handlebars except to operate their radio or when giving hand signals.
- (5) Exercise caution when operating portable radios while their motorscooter is in motion; if possible, they shall bring the motorscooter to a halt, out of the flow of traffic, to use the radio.
- (6) Wear a protective transparent face shield or protective eyeglasses whenever the motorscooter is not equipped with a windshield.

d. When dismounting, operators shall:

- (1) Park in compliance with the traffic regulations.
- (2) Lock and secure their motorscooter, and
- (4) Remove the key.

- e. Operators may make traffic stops under the following guidelines:
 - (1) The stop shall be made from the side toward the center roadway of the violator's vehicle, never from the curb side.
 - (2) Operators shall not pursue speeding vehicles for the purpose of effecting a traffic stop.
 - f. Motorscooter operators involved in traffic accidents shall comply with all applicable provisions of General Order 301.1 and 201.7.
3. Prohibitions.

Operators shall not:

- a. Permit operation of their motorscooter by anyone else, except when directed by an official.
- b. Transport a second rider.
- c. Wear sunglasses during periods of darkness or reduced visibility. Any exceptions (i.e., eye stigmatism that require a prescription for specially tinted lenses, etc.) shall require the approval of a clinic physician.
- d. Smoke while operating or refueling their motorscooter.
- e. Routinely patrol or operate their motorscooter on any of the various limited roadways, highways and freeways within the District of Columbia, (e.g., I-395 and its accesses, Third Street Tunnel, Ninth Street Tunnel, Southeast/Southwest Freeways, I-295, Whitehurst Freeway, Suitland Parkway, etc.) except in emergency situations or when authorized by an official and then only when exercising the greatest degree of caution.

PART II

A. Officials.

- 1. Officials who operate motorscooters shall be guided by the provisions of this order to the extent consistent with the performance of their supervisory duties.
- 2. Officials shall comply with General Order 301.8 (Vehicular Driving Safety Program) when they observe any unsafe driving actions by motorscooter operators.

B. Commanding Officers.

The commander of each element utilizing motorscooters shall:

1. Make the determination as to which of the volunteers are to be selected and trained for motorscooter operation.
2. Determine whether motorscooters should be operated by members of their command during periods of inclement weather.
3. Ensure that any damage to a department motorscooter is properly investigated and that responsibility is appropriately placed.
4. Forward reports of accidents involving motorscooters to the Vehicle Accident Review Board in accordance with General Order 201.7.

// SIGNED//
Maurice T. Turner, Jr.
Chief of Police

MTT:JJD:jtw