

GENERAL ORDER



DISTRICT OF COLUMBIA

Title		
Revoking Operator Permits		
Topic	Series	Number
SPT	303	05
Effective Date		
January 12, 2012		
Related to:		
General Order 303.01 (Traffic Enforcement)		
Rescinds:		
General Order 303.5 (Suspending and Revoking Operator Permits), Effective Date March 22, 2004		

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I. BACKGROUND

The District of Columbia revokes permits or privileges of persons who operate a motor vehicle in the District in a manner that threatens the safety of other motorists and/or pedestrians, and those who fail to pay the appropriate fee to operate a motor vehicle.

II. POLICY

The policy of the Metropolitan Police Department (MPD) is to enforce the revocation of operator's permits in accordance with 18 DCMR Chapter 3 (Cancellation, Suspension, or Revocation of Licenses).

III. PROCEDURES

A. Processing of Department of Motor Vehicles (DMV) Form 3340 (Official Notice of Proposed Revocation)

1. Members shall serve a DMV Form 3340 for traffic violations involving the following circumstances:
 - a. Operation of a motor vehicle while apparently under the influence of intoxicating liquor or a drug, or while impaired by the consumption of alcohol, or while apparently physically or mentally unqualified to operate a motor vehicle by reason of diabetic coma, or epileptic or other seizure.
 - b. Under twenty-one (21) years of age and blood urine or breath contains any measurable amount of alcohol.

- c. Refusal to submit to two (2) chemical tests as required by the District of Columbia Implied Consent Act, effective September 14, 1982 (D.C. Official Code § 50-1902 et seq.)
- d. Ignition Interlocking Device (IID) violation:
 - (1) Driving a vehicle without an IID;
 - (2) Having a non-driver blow into an IID; or
 - (3) Tampering with an IID.

NOTE: Non-residents privilege to drive in the District of Columbia is subject to the same rules as residents.

- 2. The person being served with a notice of revocation of his/her operator's permit privilege may request a hearing:
 - a. Within ten (10) calendar days, if a resident of the District of Columbia;
 - b. Within fifteen (15) calendar days, if a non-resident of the District of Columbia; or
 - c. In-person at 301 C Street, NW, Room 1157, Washington, DC 20001, Monday through Friday, 0815 to 1600 hours.
- 3. Members shall disseminate the copies as follows:
 - a. The pink copy shall be given to the violator at the time of service of notice;
 - b. The canary-yellow copy shall be retained by the issuing member; and
 - c. The remaining copy shall be forwarded to the member's station clerk prior to the end of his/her shift.

B. Serving Notices of Suspension or Revocation of an Operator's Permit

- 1. Revocation notices are deemed properly served if the notice is served on the operator personally.

NOTE: The operator's signature is not required on the notice.

- 2. If a member stops the operator, and it is determined that the operator is operating a motor vehicle in the District of Columbia

after his/her permit has been suspended or revoked, the operator shall be subject to arrest.

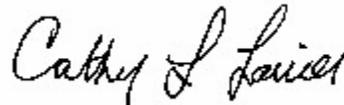
- C. Station Clerks shall forward all DMV Forms 3340 to either the DMV at 301 C Street NW, Room 1018, or 95 M Street SW, Processing Center, within twenty-four (24) hours from the time the notice of proposed revocation was served.
- D. Commanding Officers shall ensure that within twenty-four (24) hours from the time the DMV Form 3340 is served, the notice is forwarded to the DMV as indicated in Part III.C of this order.

IV. CROSS REFERENCES

- A. D.C. Official Code § 50-1902 (Implied consent to blood-alcohol content or blood-drug content tests)
- B. District of Columbia Municipal Regulations Title 18 (Vehicles and Traffic)

V. ATTACHMENT

- 1. DMV Form 3340 (Official Notice of Proposed Revocation)



Cathy L. Lanier
Chief of Police

CLL:PAB:MOC:JC



OFFICIAL NOTICE OF PROPOSED REVOCATION

DRIVER INFORMATION										
DATE	DRIVER LICENSE NUMBER (SS# if no DL#)	STATE	DATE OF BIRTH							
LAST NAME		FIRST NAME		MIDDLE NAME		SUFFIX				
ADDRESS			CITY/STATE		ZIP CODE					
SERVICE INFORMATION				ARRESTING OFFICER INFORMATION						
SIGNATURE OF DRIVER SERVED				NAME/SIGNATURE OF ARRESTING OFFICER*						
SERVING OFFICER NAME/SIGNATURE*		AGENCY	UNIT	BADGE NUMBER	CAD NUMBER					
BADGE NUMBER	CAD NUMBER	OFFICER'S REQUESTED HEARING DAYS/TIMES								
Check all that apply: <input type="checkbox"/> CDL <input type="checkbox"/> CMV CDL Disqualifying Offenses: <input type="checkbox"/> BAC of 0.04 or more <input type="checkbox"/> Hazardous Material <input type="checkbox"/> 16+ Passenger Vehicle				NAME/SIGNATURE OF OFFICER (OTHER)*						
				AGENCY	UNIT	BADGE NUMBER	CAD NUMBER			
				DESCRIBE OFFICER'S ROLE (I.E. TESTING OFFICER, ETC.)						
				OFFICER'S REQUESTED HEARING DAYS/TIMES						

Title 18, District of Columbia Municipal Regulations, provides for the revocation of your District of Columbia driver's license or privilege to operate a motor vehicle in the District of Columbia for the following reason(s):

- Operation of a motor vehicle while apparently under the influence of intoxicating liquor or a drug, or while impaired by the consumption of alcohol, or while apparently physically or mentally unqualified to operate a motor vehicle by reason of diabetic coma, or epileptic or other seizure;
- Under 21 years of age and blood urine or breath contains any measureable amount of alcohol;
- Refusal to submit to two (2) chemical tests as required by the District of Columbia Implied Consent Act, effective September 14, 1982 D.C. Official Code 50 Section 1902 et. seq.;
- Ignition Interlock Device (IID) Violation:
 - Driving a vehicle without IID
 - Having a non-driver blow into IID
 - Tampering with IID

HEARING: You are entitled to apply for a hearing within ten calendar days (fifteen calendar days if you are not a resident of the District of Columbia) from the date of this notice. You may apply for a hearing in-person at 301 C Street, NW, Room 1157, Washington, DC 20001, Monday – Friday, 8:15am – 4:00pm.

ORDER OF REVOCATION: If you have not applied for a hearing as outlined above, it shall be unlawful for you to operate a motor vehicle in the District of Columbia until such time as your District of Columbia driver license or privilege to operate a motor vehicle in the District of Columbia has been officially reinstated. As required by Section 305 of Title 18, District of Columbia Municipal Regulations, District of Columbia driver license must be surrendered to the DC DMV immediately upon revocation.

Note: A fee of \$98 is required to reinstate your driver license or privileges. In addition, all outstanding debts and fines must be paid.

For additional information, visit our website: www.dmv.dc.gov or call 311 or 202-737-4404 outside the 202 area code. To report waste, fraud, or abuse by any DC Government Agency or official, call the Office of the DC Inspector General at 1-800-521-1639.

*If called to testify and sworn as a witness, I would attest to the truth of the foregoing. Executed under penalty of perjury under the laws of the District of Columbia.

Part 1: White Copy - DC DMV

Part 2: Canary Copy - Law Enforcement

Part 3: Pink Copy – Driver

00501016PR

DMV-ONPR-3340 Rev. 07/25/2011