

STANDARD OPERATING
PROCEDURES



PD FORM 61D
(Violation Citation)

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PD FORM 61D SOP (Violation Citation)

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STANDARD OPERATING PROCEDURES



Title

PD Form 61D (Violation Citation)

Effective Date

December 26, 2005

Supplements:

SO-05-04 (Criminal Enforcement of Towing Regulations)

DISTRICT OF COLUMBIA

I. BACKGROUND

The PD Form 61D (Violation Citation) may be issued for the misdemeanor offenses under the jurisdiction of the Superior Court of the District of Columbia, and prosecuted by the Office of the Attorney General (OAG) for which collateral may be accepted by the Department. Attachment A contains the list of charges for which a PD 61D citation may be issued in accordance with the directions in this SOP. Members SHALL NOT issue a PD 61D for any offense that is not listed in this attachment.

In lieu of taking the violator into custody, the member can issue a PD 61D violation citation. The violator must either elect to forfeit the collateral amount set for that specific charge, or request an arraignment date to contest the charge. (CALEA 1.2.6)

A member will not issue a PD 61D citation unless he/she has reason to believe that the violator will not cause injury to persons or damage to property, and will make an appearance in answer to the citation (D.C. Official Code § 23-1110).

When processing this citation, Department members shall note:

- Violators are no longer required to post collateral to secure an arraignment date for PD 61D citations;
- All arraignment dates for PD 61D citations are now scheduled by the Pretrial Services Agency.

II. DEFINITIONS

When used in this directive, the following terms shall have the meaning designated:

1. Bond – A bond is security for the appearance of a person for trial or further hearing who is charged with an offense triable in the District of Columbia Superior Court. ***A bond is forfeited only on a punitive failure to appear. In cases for which only a bond is allowed, no collateral may be posted and***

forfeited by the offender with respect to the case. Bond cannot be posted for a PD 61D violation citation.

2. CD 2063 (Citation to Appear in Court) – This is a form developed by the D.C. Superior Court, and used to schedule both citation release and PD 61D arraignment dates. This form replaced the PD 799 (Citation to Appear) and the PD 778 (Citation Release Determination Report), both of which are no longer authorized for Department use.
3. Collateral process – The D.C. Superior Court Board of Judges sets all collateral and bond amounts for misdemeanor offenses under the jurisdiction of the D.C. Superior Court. If eligible, an offender can elect to forfeit the collateral amount assigned to the charge, but by doing so, the offender waives his/her right to a hearing in court, and the case against the offender will be concluded without an admission of guilt. The offender will not have a conviction record, but will have an arrest record on the charges for which collateral was forfeited.
4. Documentary evidence of identity – includes official government photographic identification such as driver's license, passport, green card, military ID, Department of Motor Vehicles ID, or a work ID with a photograph.
5. Fine – A monetary penalty imposed by the D.C. Superior Court after conviction of a criminal offense. The D.C. Superior Court may enforce any of its judgments rendered in criminal cases with fines or imprisonment, or both.

NOTE: The PD 61D citation contains a line for the "fine" amount. The collateral amount for the violation is entered on this line.

6. Post and Forfeit – In lieu of appearing for a trial, the violator may elect to forfeit the collateral amount assigned to the charge without either admitting guilt, or adjudicating any criminal offense.

Post and Forfeiture procedure in minor criminal (or traffic) offenses is a privilege, not a right, and is subject to government objection when requested, or revocation at a later date (prosecutorial discretion). The offender can also change his/her mind at a later date and file a "Motion to Set Aside Forfeiture" with the D.C. Superior Court.

III. ISSUING THE PD 61D

- A. The PD 61D shall not be issued to juveniles or to persons with diplomatic immunity.
- B. When multiple offenses occur during one incident, a separate PD 61D shall be issued for each offense, even if written warnings are being issued.

NOTE: Issuing Officers shall obtain CCNs from the Office of Unified Communications for each incident in which a PD 61D is issued. The same CCN can be used for multiple PD 61Ds issued at the same location, during the same event.

If a PD 61D is issued in conjunction with the preparation of a PD 251 (Incident-Based Event Report), the PD 61D should carry the same CCN as the PD 251. However, PD 251s are not required for the issuance of a PD 61D.

C. There are four copies in the PD 61D violation citation book: (#1) White, (#2) Yellow, (#3) Pink, and (#4) Goldenrod. The issuing officer shall distribute as follows:

1. (#1) White is provided at the end of the tour of duty to the check off official for distribution to District station personnel.
2. (#2) Yellow is issued to the violator;

NOTE: If the issuing officer observes a violation for which a PD 61D can be issued, but the violator is not present, the citation cannot be left on the property, premises, in the door, on the windshield, etc. The issuing officer must personally hand the (#2) Yellow copy to the violator.

3. (#3) Pink copy is provided at the end of the tour of duty to the check off official for distribution to District station personnel.
4. (#4) Goldenrod is retained by the issuing officer for his/her records.

D. When issuing a PD 61D, members shall:

1. Request the violator produce or display documentary evidence of his/her identity.
2. If reasonably satisfied with the identification provided by the violator, request a WALES/NCIC check to ensure the violator is not wanted, and has no outstanding warrants.

NOTE: When the violator does not have documentary evidence of identity, the member shall effect a summary arrest.

3. Complete the front of the form first, ensuring that the handwriting is legible, and the information can be read on all four copies of the citation.
4. Check the appropriate violation in box #20 (Charges), and write the collateral amount on the line titled "Fine."

If the violator is being charged with a violation not listed in box #20, check the "Other" box, and write the charge and the collateral amount.

5. Do not complete boxes #22 (MPD Disposition), and #23 (Collateral/Bond Receipt No.). Station personnel shall complete these boxes when the violator reports to the District.
6. Tear out the citations and the carbons, flip the citations over so that the (#1) White copy is on the top, the (#2) Yellow copy is second, etc., and reinsert the carbons.
7. Complete the officer contact information on the bottom of the back of the citation (boxes #25-30), ensuring that this information can be clearly read on all four copies.
8. Issue the (#2) Yellow copy to the violator. There should not be any narrative, or officer notes on the violator's copy.
9. Instruct the violator he/she has 15 calendar days from the date the violation citation was issued to appear at the police district station that is circled on the citation in order to forfeit the collateral (as noted in box #20), or request an arraignment date.

NOTE: From the list of addresses on the front of the citation, the issuing officer will circle the police district station in which the citation was issued, and make sure the violator understands where he/she is to report in order to make a disposition on the charge.

10. After issuing the citation to the violator, complete the narrative.

The narrative should include the facts and/or circumstances of the case, witness name(s), evidence, and any other relevant information should the case be papered for criminal prosecution. If the charge is a traffic charge for which collateral can be forfeited, the issuing officer will ensure he/she collects this information before issuing the citation to the violator in order to document it in the narrative. Information on the motor vehicle includes:

- a. Vehicle license number/state/tag year.
- b. Vehicle make/model/year/color.
- c. Operator's permit/license number/class/state.
- d. Description of location of vehicle.

- e. All other relevant information pertaining to the violation.
11. At the end of the tour of duty, provide the (#1) White copy and (#3) Pink copy to the check-off official, who shall submit it to station personnel.
 12. Retain the (#4) Goldenrod copy to present to the OAG if an arrest warrant is needed, or for papering the charge, if the violator requests an arraignment date.
- E. Verbal or written warnings may be given in lieu of issuing a PD 61D when, in the sound judgment of the member, a situation exists that can best be resolved through the issuance of a verbal or written warning. CCNs are not required when issuing a warning citation.

When issuing written warning citations, the member shall:

1. Complete boxes #1-20 of the PD 61D.
2. Across boxes #21-23, write "Warning" in large capital letters, ensuring that this information can be clearly read on all four copies.
3. Complete the officer contact information in boxes #25-30 on the back of the citation.
4. Issue the (#2) Yellow copy to the violator, and instruct him/her that the citation is a paper warning citation, that there is no collateral associated with the offense, and that the violator need take no further action in this instance.

In the narrative section on the remaining three copies, the member may wish to make notes regarding the facts and/or circumstances under which the warning was issued. The member may wish to reference these notes at a future date, should he/she issue a citation to the same violator for the same or a different offense.

5. Turn in the (#1) White copy and the (#3) Pink copy of the warning citation to the check off official, who shall submit it to station personnel.
- F. The issuing officer shall:
1. Maintain the (#4) Goldenrod copy:
 - a. For papering when violators request arraignment dates, and
 - b. To track citations older than 15 days in the event an arrest warrant is needed.

Issuing officers may also refer to CJIS and/or the District station Disposition and Citation Release files to determine whether a disposition has been made in the 15-day suspense date.

2. Apply for arrest warrants with the OAG, when violators fail to make a disposition within the 15-day suspense date.
- G. Attachment B to this directive contains locations for processing the PD 61D as this applies to specific elements/members.

IV. PROCESSING THE PD 61D

A. Station personnel shall:

1. Upon receipt of the (#1) White copies from the check off official, complete a transmittal and attach the (#1) White copies for interdepartmental mail delivery to the Records Branch. The (#1) White copy of all warning citations need not be forwarded (refer to Section V, 7, for instructions regarding filing).
2. Process citations for all violators who were issued a PD 61D in their District. If a violator reports to a District other than the District in which the citation was issued, station personnel shall instruct the violator to report to the correct location, as circled on the citation.
3. Request that the violator produce or display documentary evidence of his/her identity.
4. Match the name provided on the identification with the name on the violator's copy of the PD 61D.

NOTE: The violator must have in his/her possession proper identification before station personnel can process the citation. If the violator does not have documentary evidence of identity, instruct the violator to obtain the missing documentation and return to have the citation processed.

Station personnel shall use (#3) Pink copy of the citation to process, if the violator does not have the (#2) Yellow copy in his/her possession. However, the violator **must** have proper identification.

5. Conduct a WALES/NCIC check to make sure the violator has no outstanding warrants.
6. Completely book the violator in CJIS. At the Charge screen, enter the PD 61D ticket number in the "Warrant-NOI" field.

NOTE: Members who wish to check CJIS to determine when a disposition has been made on the PD 61D, will need to reference the "Warrant-NOI" field. To distinguish whether the disposition is based on a warrant or a PD 61D, members will note that a warrant number begins with an alphabetic designator, and the PD 61D ticket number contains six digits.

7. Because PDID numbers are not issued for PD 61D violation citations, the violator will not be live scanned, or linked in CJIS. Therefore, station personnel will not interact with the Pretrial Services Agency through the Citation Release Processing Screen.
8. Record the arrest number on the District Station copy of the PD 61D in the space above boxes #21-22.

NOTE: Station personnel are not required to complete a PD 163 (Arrest/Prosecution Report) when booking PD 61D cases. The CJIS arrest record provides documentation of the arrest.

- B. If the 15-day suspense date has expired, the violator **is not** permitted to forfeit collateral. In these instances, station personnel are required to schedule an arraignment date for the violator to appear in court.

V. "ELECT TO FORFEIT" DISPOSITIONS

When a violator elects to forfeit collateral, station personnel shall:

1. Pull the (#3) Pink copy of the PD 61D from the 15-day Suspense file that matches the ticket number on the violator's (#2) Yellow copy.
2. Make a Post and Forfeit disposition in CJIS.
3. Write the arrest number on the (#3) Pink copy.
4. On the violator's copy and the (#3) Pink copy, write "E/F" (Elect to Forfeit) in box #22 (MPD Disposition), and write the collateral amount and the PD 67 Collateral Receipt number in box #23 (Collateral/Bond Receipt No.).
5. Return to the violator the (#2) Yellow copy of the PD 61D and the (#1) White copy of the collateral receipt.
6. Make one front and back copy of the (#3) Pink copy of the PD 61D.
7. File the (#3) Pink copy in the PD 61D Disposition file by month and year of the offense. File the (#1) White copy of warning citations by

attaching to the (#3) Pink copy, and filing by month and year of the offense.

8. Within 24 hours, provide the reproduced copy to an official in the administrative office.
 - a. Within 24 hours, the administrative official will notify the member who issued the citation that the violator elected to forfeit the collateral.
 - b. The official will provide the collateral amount and the PD 67 Collateral Receipt number to the member.
9. The member who issued the violation citation shall write the following on his/her (#4) Goldenrod copy of the PD 61D:
 - a. "E/F" in box #22. This denotes the disposition Elect to Forfeit.
 - b. The collateral amount and the PD 67 (Collateral Receipt) number in box #23.
 - c. The date he/she was notified above boxes #21-22.

NOTE: This will help ensure that the member does not inadvertently swear to a warrant against a violator who has complied with the 15-day suspense date.

VI. ARRAIGNMENT DATE DISPOSITIONS

When a violator requests an arraignment date, station personnel shall:

1. Pull the (#3) Pink copy of the PD 61D from the 15-day Suspense file and match the ticket number to the violator's (#2) Yellow copy.
2. Completely book the violator in CJIS and write the arrest number on the (#3) Pink copy.
3. Make a disposition for an arraignment date in CJIS as follows:
 - a. At the "Charge" screen, choose the "61D Release" disposition (option "S" in CJIS).
 - b. CJIS will automatically generate an arraignment date in the court date field. **DO NOT** use this date as an arraignment date.
4. Call the Pretrial Services Agency and inform the staff person that an arraignment date is needed for a PD 61D offense. Provide:

- a. Your name and district, and the violator's name, arrest number, and the charge(s) associated with the incident.

If the violator was issued multiple PD 61Ds over several days, Pretrial will try to set one arraignment date for the multiple charges, if possible.

- b. Any additional information as requested by the Pretrial Services staff.
5. Upon receipt of an arraignment date, correct the arraignment date automatically generated in CJIS to match the arraignment date provided by the Pretrial Services Agency.
 6. Write "PD 61D Release" in box #22 on the violator's (#2) Yellow copy and the District Station's (#3) Pink copy. Write "N/A" in box #23 because collateral is no longer required to secure an arraignment date.
 7. Complete a CD 2063 (Citation to Appear in Court) and enter the arraignment date provided by the Pretrial Services Agency.
 - a. On the line for the arrest charge(s) and applicable CCN or NOI number(s), list the charge as it appears on the PD 61D, and write the PD 61D ticket number. List all the charges that will be adjudicated by D.C. Superior Court on that arraignment date.
 - b. Write "PD 61D case" at the top of the CD 2063.
 8. Attach the violator's (#2) Yellow copy of the PD 61D to the CD 2063 Pink copy (Defendant copy) and return to the violator.
 9. Instruct the violator to report on the date and time, and to the room indicated on the CD 2063 form.
 10. Make one front and back copy of the (#3) Pink copy of the PD 61D. Attach the (#3) Pink copy to the Gold copy of the CD 2063.
 11. File in the Citation Release file by date of the arraignment as scheduled by the Pretrial Services Agency.
 12. Within 24 hours, provide the reproduced copy to an official from the administrative office.
 - a. Within 24 hours from receipt of the copy from District Station personnel, the official from the administrative office shall notify the member who issued the citation to paper the case with the OAG.

- b. If the member is assigned to an element other than a police district, the administrative official shall notify an official from that element by phone, and fax the form to that official, who shall be responsible for notifying the issuing officer within 24 hours.

VII. PROCESSING CITATIONS FROM OTHER LAW ENFORCEMENT AGENCIES

- A. Violators shall be processed in accordance with the applicable procedures in this SOP. It is not necessary to provide reproduced copies of citations from other law enforcement agencies to the Records Branch, or to other elements within the Department.
- B. When making an “elect to forfeit” disposition, station personnel shall:
 1. Make a copy of the front of the violator’s citation (the #2 Yellow copy).
 2. Attach the (#1) White copy of the collateral receipt to the reproduced copy of the citation and provide this to the violator.
 3. Make a copy of the collateral receipt.
 4. Forward to the originating agency the original citation (the #2 Yellow copy) with the reproduced copy of the collateral receipt attached.
- C. When scheduling an arraignment date, station personnel shall:
 1. Schedule an arraignment date for the violator through the Pretrial Services Agency, and complete a CD 2063.

NOTE: Violators who are processed at MPD police district stations are **NOT required to post collateral when requesting an arraignment date**, regardless of the instructions on the originating agency’s citation.
 2. Make a copy of the front of the violator’s citation (the #2 Yellow copy), and a copy of the CD 2063.
 3. Attach the reproduced copy of the violator’s citation to the CD 2063 Pink copy (Defendant copy) and return to the violator.
 4. Forward the original citation (#2 Yellow copy) to the originating agency with the reproduced copy of the CD 2063 attached.

VIII. PROCEDURES FOR PAPERING/ARREST WARRANTS

- A. When papering PD 61D cases, the issuing officer shall:

1. Ensure that the case is papered within five (5) business days from the date he/she was notified by the administrative official, but no later than two (2) business days from the arraignment date.
 2. Complete a PD 140 (Court Appearance Worksheet) and check in at the Court Liaison Division prior to reporting to OAG.
 3. Bring the (#4) Goldenrod copy of the PD 61D, and any other material relevant to the case.
- B. When processing an affidavit for the issuance of an arrest warrant, the issuing officer shall:
1. Be responsible for obtaining a warrant for each PD 61D that he/she has issued. The issuing officer shall respond to OAG within two business days from the date he/she was notified by the administrative official that the 15-day suspense has expired.

NOTE: In the narrative of the warrant, the issuing officer shall notate that the defendant did not make a disposition of the PD 61D at any district station within the 15-day time frame.
 2. Ensure a Lieutenant or above reviews and approves the warrant prior to presenting to the OAG.
 3. Complete a PD 140, and check in at the Court Liaison Division prior to reporting to OAG.
 4. Bring the (#4) Goldenrod copy of the PD 61D and any other material relevant to the case.

The (#4) Goldenrod copy shall be attached to the original affidavit for the arrest warrant, regardless of whether OAG issues or declines the warrant.
 5. If the OAG disapproves the warrant, the PD Form 61D shall be re-filed in the element's Violation Citation File. The 15-Day Suspense Book shall be annotated to reflect "No Papered" along with the name of the prosecutor who "No Papered" the case.
- C. Upon receipt of the (#1) White Copy in the Office of Public Documents, Records Branch personnel shall file by CCN number.

IX. MAINTAINING THE 15-DAY SUSPENSE FILE

- A. PD 61Ds for which the 15-day suspense period has expired shall be logged in the element's 15-Day Suspense book. The 15-Day Suspense book shall

contain the date of issuance, the name of the violator, the name of the issuing officer, and a space for recording the final disposition.

- B. Each District shall maintain three station files in relation to the PD 61D:
1. The **15-Day Suspense file** shall contain the (#3) Pink copies of the PD 61D filed by month and year of the offense (box #18 on PD 61D), and arranged sequentially by date. Station personnel shall monitor this file on a daily basis to identify citations older than 15 days.
 2. The **Disposition file** shall contain the warning citations, the citations for which the violator has elected to forfeit collateral, and the citations for which arrest warrants are requested. These citations shall be filed by month and year of the offense, and arranged sequentially by date. It is not necessary to maintain the Violation Citation File or the Warning Citation File. The Disposition file replaces these two files.
 3. The **Citation Release File** shall contain paperwork for all violators who have received arraignment dates for both citation release cases and PD 61D violation citation cases. These are filed by date of the arraignment, as scheduled by the Pretrial Services Agency.
- C. Station personnel shall:
1. On a daily basis, check the 15-day suspense file to identify PD 61Ds that are more than 15 days past the date recorded in box #18, the offense box.
 2. Pull the expired (#3) Pink copies and complete a CJIS name check, verifying that the violator's ticket number for that offense has not been previously entered.
 3. Complete the following:
 - a. Write "Arrest Warrant needed" and the date in large capital letters across boxes #22-23.
 - b. Make a front and back copy of the #3 Pink copy.
 - c. File the original (#3) Pink copy in the Disposition file by month and year of the offense.
 - d. Within 24 hours, provide the reproduced copy to an official in the administrative office.
- D. Within 24 hours, the official from the administrative office shall notify the issuing officer to apply for an arrest warrant against the violator.

- E. Commanding Officers shall ensure that a station employee, or other administrative person, is assigned the responsibility of regularly checking the 15-day Suspense file.
- F. In all cases where the provisions of this order are in conflict with orders previously issued, the provisions of this order shall prevail.

X. ATTACHMENTS

- A. Attachment A, "Charges for Which a PD 61D May Be Issued"
- B. Attachment B, (Locations for processing the PD 61D)

//SIGNED//
Charles H. Ramsey
Chief of Police

CHR:SOA:DAH:JAH:jah:lm

CHARGES FOR WHICH A PD 61D MAY BE ISSUED

TRAFFIC

OFFENSE NAME	CITATION	AMT
Allow Operation with Improper Tags	50 DC 1501.04(a)(2)	50
Apportioned Tags Violations	50 DC 1507.03	500
Colliding with Pedestrian	50 DC 2201.28(c)	100
Display Expired Tags	18 DCMR 1101.3	50
Fail to Exhibit Permit *	50 DC 1401.01	25
Fail to Exhibit Registration	50 DC 1501.04(a)(1)(C)	25
Fail to Give Right of Way to Pedestrian	50 DC 2201.28	50
Fail to Identify Self - Pedestrian	50 DC 2303.07	50
Improper Use of Dealer Tags	18 DCMR 1101.4-7	100
Radar Detection Device	18 DCMR 736	50

TRAFFIC - TOWING CHARGES

OFFENSE NAME	CITATION	AMT
Towing - Failure to Clear Accident Debris	16 DCMR 411.9	100
Towing - Failure to Display License Properly	16 DCMR 403.4	100
Towing - Failure to Inform DPW of Public Tow	16 DCMR 406.4	100
Towing - Failure to Mark Tow Truck Properly	16 DCMR 404.2-4	100
Towing - Failure to Permit Proper Inspection	16 DCMR 401.2	300
Towing - Failure to Provide "Owner Bill of Rights"	16 DCMR 405.7	100
Towing - Initiating Private Tow without Written Consent	16 DCMR 407.2	100
Towing - No Towing Control Number	16 DCMR 406.3	300
Towing - Operating a Storage Lot without a License	16 DCMR 402.2	300
Towing - Operating without a Valid Towing License	16 DCMR 411.8	300
Towing - Other Offense Not Specifically Identified	16 DCMR 400, et seq.	100
Towing - Unauthorized Removal of Accident Vehicle	16 DCMR 410.3	100
Towing - Unauthorized Towing Service at Accident	16 DCMR 410.9	300
Towing - Unlawful Deposit of Inoperable Vehicle	16 DCMR 410.10	200
Towing - Unlawful Scanner	16 DCMR 410.8	100
Towing - Unlawful Towing from Private Property	16 DCMR 406.7	300
Towing - Unsafe Towing	16 DCMR 410.17	100
Towing - Unsecured Storage Lot	16 DCMR 405.1	100

*** Members shall act in accordance with the directions provided on Teletype # 05-024-04 "Operating without a Permit" (Attachment B) when processing this charge.**

NON-TRAFFIC

OFFENSE NAME	CITATION	AMT
Advertising Material - Scattered	24 DCMR 1008, 100.6	25
Aggressive Panhandling	22 DC 2302	50
Animals - Other than Dogs at Large	24 DCMR 906.7	25
Auctioneers	16 DCMR 1106	25
Barbed Wire Fences - Public Space	12A DCMR 3110.4, 113.4	25
Bees within 500 feet of Human Habitation	24 DCMR 904, 100.6	50
Blocking Passage	22 DC 1307	50
Builders - Building Material on Roadway	24 DCMR 110, 100.6	25

CHARGES FOR WHICH A PD 61D MAY BE ISSUED

Builders - Building Material Stored in Alleys	24 DCMR 110.14, 100.6	25
Builders - Fail to Place Light on Obstruction of Roadway/Sidewalk	24 DCMR 110.20	25
Builders - Failure to Store Building Materials on Private Property	24 DCMR 110.6, 100.6	25
Builders - Use of Public Space without Permit	24 DCMR 110, 100.6	50
Cigarettes - Sale to a Minor	7 DC 1721.02	150
Cigarettes - Selling or Dispensing	9 DCMR 1016.2	150
Construction Code Violations	5 DC 1306	50
Dangerous Object on Street/Sewer	24 DCMR 2000.2, 100.6	25
Deface Public Footway/Roadway	24 DCMR 101.2, 100.6	50
Disorderly, Disrupting Gathering or Congregation	22 DC 1321(b)	35
Disorderly, Disrupting Use of Public Conveyance	22 DC 1321(c)	35
Disorderly, Noise at Night	22 DC 1321(d)	35
Distribute Handbills - Public Space	24 DCMR 1008	25
Dogs - At Large	24 DCMR 900.2, 900.9	25
Dogs - Disturbing the Peace	24 DCMR 900.1, 900.9	25
Dogs - Maintain Collar	24 DCMR 900.2, 900.9	25
Dogs - Menacing People	24 DCMR 900.6, 900.9	100
Dogs - Unleashed	24 DCMR 900.3, 900.9	25
Dogs - Private Property	24 DCMR 900.5, 900.9	25
Dogs - Vaccination Required	24 DCMR 901.1	25
Dogs - Vaccination Tag Required	24 DCMR 901.15	25
Dogs - Excrement on Public/Private Property	24 DCMR 900.7-8	25
Drinking in Public	25 DC 1001	25
Expired Commission - Campus Security Officer	6A DCMR 1203.2	50
Expired Commission - Special Police Officer	6A DCMR 1104.2	50
Failure to Obey Order to Remedy Dangerous Condition	12H-F110.2, 12HF112.3	50
False Alarm	24 DCMR 2106	100
Fire Code - Failure to Obey Order (generally)	12H DCMR F112.3	50
Fireworks - Deliver	12H DCMR F3309.2.1, 12H	50
Fireworks - Discharge	DCMR F112.3	25
Fireworks - Possession	24 DCMR 2106	25
Fireworks - Sell	24 DCMR 2106; 5 DC 117.05	50
Fishing - By Other than Rod, Hook, and Line	12H DCMR F112.3	50
Fishing - Commercial Fishing	12H DCMR F3309.2.1, 12H DCMR F112.3	300
Fishing - Digging for Bait in Rock Creek Park	12H DCMR F3309.2.1 or F3309.1.1.1, 12H DCMR F112.3	50
Fishing - Dip Net Exceeding Size	1502.2	50
Fishing - Exceeding Limit for Species	19 DCMR 1502.1	100
Fishing - Failure to Attach License Number to Eel Trap	19 DCMR 1503.3	50
Fishing - Failure to Check Eel Trap	19 DCMR 1502.3	50
Fishing - Failure to Display a Fishing License	19 DCMR 1501.3	50
Fishing - Fishing with Seine or Cast Net	19 DCMR 1502.4	50
Fishing - Fishing without a License	19 DCMR 1501.1	50
Fishing - More than 2 Hooks Per Line	19 DCMR 1502.2	50
Fishing - More than 3 Lines	19 DCMR 1502.2	50
Fishing - Net Fishing in Rock Creek Park	19 DCMR 1503.2	50
Fishing - Operating in Excess of 5 Eel Traps	19 DCMR 1502.6	50
Fishing - Possession of Species with Size Limit, Head/Tail Removed	19 DCMR 1503.1(d)	100

CHARGES FOR WHICH A PD 61D MAY BE ISSUED

Fishing - Possession of Endangered/Threatened Species	19 DCMR 1503.1(e)	300
Fishing - Possession of Undersized Fish	19 DCMR 1503.1(b)	100
Fishing - Take/Catch/Possess Striped Bass/Hybrid Striped Bass (Out of Season)	19 DCMR 1503.1(i)	100
Fishing - Taking, Catching or Possessing Sturgeon	19 DCMR 1503.1(g)	300
Fishing - with Snag Hook	19 DCMR 1502.5	50
Fowls without Permit	24 DCMR 902, 100.6	25
Harbor Regs - Accident, Fail to Assist	19 DCMR 1031.1	50
Harbor Regs - Accident, Fail to Report Personal Injury	19 DCMR 1031.4(b)	300
Harbor Regs - Accident, Fail to Report Property Damage	19 DCMR 1031.4(c)	25
Harbor Regs - Accident, Identify Self & Vessel	19 DCMR 1031.2	50
Harbor Regs - Canoe Safety, Fail to Instruct	19 DCMR 1036.4	25
Harbor Regs - Entering Diving Area	19 DCMR 1029.7	100
Harbor Regs - Entering Restricted Area	19 DCMR 1029	100
Harbor Regs - Fail to comply with Fed Anchor Light regs	19 DCMR 1028.7	25
Harbor Regs - Fail to Give Harbor Master Change Name/Address	19 DCMR 1003.3(a)	25
Harbor Regs - Fail to Obtain Permit for Marine Event	19 DCMR 1040.2	25
Harbor Regs - Fail to Provide Equipment, Livery Boat	19 DCMR 1036.3	25
Harbor Regs - Fail to Yield for Emergency Vessel	19 DCMR 1022.4	25
Harbor Regs - Failure to Comply with Navigation Rules	19 DCMR 1026	50
Harbor Regs - Failure to Comply, Equipment Standards	19 DCMR 1034.2	50
Harbor Regs - Failure to Register Vessel	19 DCMR 1001.1	50
Harbor Regs - Failure to Wear Flotation Device -Operator & Person under 18	19 DCMR 1026.7	50
Harbor Regs - Flotation Device - Suff. Number, Approved, Suitable, Accessible	19 DCMR 1034	50
Harbor Regs - Flotation Device, Children Under 13	19 DCMR 1026	50
Harbor Regs - Hazardous Condition/Fail to Correct	19 DCMR 1022.5, 1022.6	100
Harbor Regs - ID Number - Give or Display	19 DCMR 1004.7	25
Harbor Regs - Land Amphibian Craft Without Permission	19 DCMR 1042.1	100
Harbor Regs - Livery, Fail to Keep Records	19 DCMR 1036.1	50
Harbor Regs - Minor Operate Without Certificate	19 DCMR 1026.5	25
Harbor Regs - Minor-Rent boat to	19 DCMR 1026.4	50
Harbor Regs - Mooring Buoy - Place or Fail to Remove	19 DCMR 1028.8	50
Harbor Regs - Muffler - Improper	19 DCMR 1035.1	50
Harbor Regs - Navigation Lights -Improper Display	19 DCMR 1022.5	25
Harbor Regs - Negligent Operation	19 DCMR 1026.1	100
Harbor Regs - Noise	19 DCMR 1035.4 & 1035.5	25
Harbor Regs - Obstructing Channel	19 DCMR 1028.4	25
Harbor Regs - Obstructing Docks	19 DCMR 1030	25
Harbor Regs - Operation without Boating Safety Certificate	19 DCMR 1026.6	50
Harbor Regs - Polluting Waters	19 DCMR 1033.1	100
Harbor Regs - Speed	19 DCMR 1027	50
Harbor Regs - Sunken Vessel, Fail to Notify Harbor Master	19 DCMR 1030.9	200
Harbor Regs - Sunken Vessel, Fail to Raise After Notification	19 DCMR 1030.9	300
Harbor Regs - Tie to Bridge or Seawall	19 DCMR 1030.15	25
Harbor Regs - Tie to Buoy	19 DCMR 1030.16	25
Harbor Regs - Tie to Navigation Aid	19 DCMR 1030 16	25
Harbor Regs - Validation Sticker - Fail to Obtain	19 DCMR 1002	25
Harbor Regs - Validation Sticker- Fail to Display	19 DCMR 1004.14 & 1004.15	25
Harbor Regs - Violation of Water Contact/Water Sport	19 DCMR 1039	50

CHARGES FOR WHICH A PD 61D MAY BE ISSUED

Regulations		
Harbor Regs - Fail to Notify of Transfer/Destruction/Theft/ Abandonment/Recovery/Documentation	19 DCMR 1003.3	100
Housing Code Violations	14 DCMR 102	50
Photographer Violations	19 DCMR 1002	25
Photographer – More than 5 minutes at location	24 DCMR 523.3, 501.9	25
Possession of an Open Container of Alcohol (POCA)	25 DC 1001 (a)(1),(3-6)	25
Poster - Lewd	24 DCMR 108.3, 100.6	25
Public Consumption of Marijuana	<i>Marijuana Decriminalization Act of 2014 – not yet codified by DC Council</i>	25
Public Sewer, Misuse of	21 DCMR 201	25
Public Sewers, Inflammable Liquids	21 DCMR 201.4, 201.10	100
Public Space, Obligations of Owners and Abutting Space	24 DCMR 102	25
Public Space, Selling Vehicles	24 DCMR 101.5, 100.6	50
Public Space, Soliciting Employment	19 DCMR 1203.7, 1205.9	25
Public Space, Soliciting Passengers	24 DCMR 500.2, 501.9	25
Public Space, Storing Merchandise	24 DCMR 111, 100.6	25
Public Space, Wet Paint/Other Substance without Warning Device	24 DCMR 2000.5, 100.6	25
Public Toilets - Misconduct	24 DCMR 122	35
Rodent Control	22 DCMR 107	25
Sale of Cigarettes to a Minor	22 DC 1320	75
Second Hand Dealer - Failure to Keep Article Time Required	16 DCMR 1102, 1013.4	25
Second Hand Dealer - Failure to Keep Records Time Required	16 DCMR 1001, 1003.8, 1013.5	25
Snow Removal, Railroad Track	24 DCMR 120.2, 100.6	25
Soliciting Ticket Sales	24 DCMR 573.8	50
Street Lamps - Climbing	24 DCMR 107.4, 100.6	25
Street Lamps - Damage or Break	24 DCMR 107.1, 100.6	25
Street Lamps - Hitching Animals to	24 DCMR 107.1, 100.6	25
Street Lamps - Signs or Ads	13 DCMR 735, 103.3	25
Taxi Violations - Loitering	50 DC 371	25
Tent/Temporary Abode Regulation Violation	24 DCMR 121, 100.6	25
Transportation of Manure	24 DCMR 1007, 100.6	25
Transportation of Trash	24 DCMR 1007, 100.6	25
Transportation of Materials, Improper	24 DCMR 1007, 100.6	25
Unlicensed Driving Instructor	24 DCMR 600.1, 601; 47 1110.1(d), 900.1	100
Unlicensed Parking Lot	47 DC 2846	50
Urinating or Defecating in Public	22 DC 1321(e)	35
Vending - Cry out	24 DCMR 510.19, 501.9	50
Vending - Improper Vending Vehicle	24 DCMR 512, 501.9	25
Vending - Longer than Necessary	24 DCMR 516.1, 501.9	50
Vending - Restricted Area	24 DCMR 515, 501.9	50
Vending - Restricted Hours	24 DCMR 511, 501.9	50
Vending - Vending without a License	37 DC 131.02	300
Water Regulations, Violation of	21 DCMR 100	50

ELEMENTS/MEMBERS LISTED BELOW WILL PROCESS PD 61Ds
AT THE FOLLOWING LOCATIONS:

<u>ELEMENT</u>	<u>DISTRICT</u>
Harbor Patrol Section	First District
Environmental Crimes Unit	Sixth District
All elements/sworn members operating from/assigned to HQ (300 Indiana Avenue)	First District
All sworn members from SOD who process vending violations	First District