

SPECIAL ORDER



DISTRICT OF COLUMBIA

Title
Tactical Emergency Casualty Care Program
Number
SO-14-13
Effective Date
December 17, 2014
Rescinds: SO-14-10 (Tactical Emergency Casualty Care Kit), Effective Date October 8, 2014
Related to: GO-HSC-802.01 (Disasters, Attacks and Elevated Threat Warnings) GO-HSC-805.04 (Bomb Threats and Explosive Devices) GO-HSC-805.05 (Barricade/Hostage Situations and Other Unusual Incidents)

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I. BACKGROUND

Following the tragic events that occurred at the Boston Marathon and the Washington Navy Yard, the Metropolitan Police Department (MPD) evaluated a number of emergency medical first aid kits that would allow a first responder, using his or her discretion, to administer critical first aid to fellow members, citizens, or him or herself.

These trauma kits have been developed specifically to address the needs of the first responder who is operating in a “hot zone,” an area where traditional medical personnel will not enter due to threatening conditions. The purpose of this order is to outline procedures for the distribution, inspection, use and replacement of the trauma kits.

II. DEFINITIONS

Trauma kit – Department-issued medical kit that is designed to enable any member to initiate stabilizing care to him or herself or other persons. The kit contains medical supplies that, when used properly, will allow for immediate first aid during the critical moments before the arrival of medical assistance. The trauma kits consist of a black, heavy-duty, nylon carrying case containing one thin H bandage; a pair of latex gloves; an emergency penetrating injury kit; an elastic bandage; a pair of scissors; a soft PVC nasopharyngeal airway tube with lubricating jelly, one Celox hemostatic Z-fold gauze; a military emergency

tourniquet; a small roll of duct tape; and a sterile crinkle cotton fluff bandage roll (See Attachment A).

III. REGULATIONS

- A. In accordance with GO-HSC-805.05 (Barricade/Hostage Situations, and Other Unusual Incidents), members are reminded that in an active shooter situation, a member's primary and immediate objective is to stop the active shooter. For all other incidents, members are reminded that the first member on the scene shall comply with GO-SPT-401.01 (Field Reporting System) including, but not limited to, ensuring sick or injured persons receive medical treatment and securing the scene.
- B. Nothing in this order shall preclude a member who has received TECC training and does not have a trauma kit readily available or who has not been issued a trauma kit from improvising trauma care (e.g., using a makeshift tourniquet or occlusive dressing in emergency situations).
- C. Members may use trauma kits for administering critical first aid to Department members and members of the general public.
- D. Members who are assigned trauma kits may wear their trauma kits but they shall always be kept readily available for emergencies.
- E. Members shall not alter the contents of the trauma kit in any way.
- F. Members trained and equipped with trauma kits shall notify the Office of Unified Communication (OUC) that they are "TECC-equipped" when they go into service.

IV. PROCEDURES

- A. Distribution
 - 1. The initial deployment of the trauma kits shall be to members who have received Department training in the use of the kits.
 - 2. Deployment of the kits will be handled and documented by the Metropolitan Police Academy (MPA).
- B. Inspection and Loss of or Damage to the Trauma Kit
 - 1. Officials shall conduct a monthly inspection of the trauma kits to ensure no medical supplies are missing.

2. Officials shall report any missing medical supplies to the watch commander.
3. Members shall immediately report any loss of or damage to their kits in accordance with GO-PER-110.11 (Uniform and Equipment).

C. Trauma Kit Use

Members shall report all uses of the trauma kit via a PD Form 251 (Incident-Based Event Report) by including the classification "First Aid Rendered by MPD".

1. In instances where there is a primary classification (e.g., Assault with Intent to Kill (AWIK)), that entry shall be made first, followed by the classification "First Aid Rendered by MPD".
2. Members shall describe the circumstances surrounding the use of the kit, to include the equipment deployed and who was treated, in the narrative of the PD Form 251.

D. Replacement

1. In most instances, the use of the trauma kit will result in contamination of the components, unless they were not deployed. In the instances where the items are contaminated with blood or other bodily fluids, the individual components shall be disposed of promptly in a biohazard bag or receptacle.
2. Members may request additional equipment for the trauma kit from the MPA by sending a request to mpa.adminbox@dc.gov. Replacement of the items will require a copy of the PD 251 documenting the kits use, as outlined above.

E. Retraining

The Commanding Official of the Metropolitan Police Academy shall ensure members receive trauma kit refresher training every two years.

V. CROSS REFERENCE

- A. GO-PER-110.11 (Uniform and Equipment)
- B. GO-SPT-401.01 (Field Reporting System)

- C. GO-HSC-805.05 (Barricade/Hostage Situations, and Other Unusual Incidents)

VI. ATTACHMENT

Attachment A: Pictures of Trauma Kit



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Chief of Police

CLL:PAB:MOC:AWS:JC

Pictures of Trauma Kit

